

Step #2 and #3

Mobility for courses/courses and
final project/final
project/research for PhD



**Politecnico
di Torino**

“Meet” the Incoming Mobility Office



EMILIA PARISI
Mobility coordinator



FRANCESCA FERRERO
Mobility coordinator



CAROL ADDABBO
Mobility coordinator

Status of the application form



Accepted



Acceptance letter available



Immediately ready for Step#2 and #3

Stand-by



No Acceptance letter available yet



Urge to comply with the Evaluation tab instructions

Not ready for Step#2 and #3

HURRY UP!

Which order do I have to follow?



This is a new procedure established from the a.y. 21/22 onwards. Do not compare it with previous exchange students' experiences!

Step #2 NEW POLITO PROFILE

- Check the dedicated instructions in the Main section
- **Complete the procedure by JULY 25th**
- Once completed, you will be given a new username and a new password
- 24 h after you can access your new PoliTO profile:





For this step the Italian Fiscal Code has been temporarily autogenerated, make sure to have it before Step #4 (check the «First Steps» document in the Main section of Apply for more information)

Step #3 LEARNING AGREEMENT

- Check the dedicated instructions in the Main section
- **Complete the procedure by JULY 25th**
- Courses that cannot be attended:
 - Curricular courses of the 1st year of Bachelor Degree Courses
 - Courses taught outside PoliTO (i.e. University of Turin, Accademia Albertina, Conservatory)
 - Language courses different from Italian
 - Challenge@PoliTo/Big Global Challenges
- Italian language course:
 - uploaded automatically after having done the procedure for accessing it (more information can be asked at the PoliTO Language Center)
 - 6 ECTS worth
 - not compulsory
- Final project:
 - No need to upload it in the Learning Agreement



Exception from filling in the Learning Agreement:

- Mobility for final project only
- Mobility for research during PhD

Remember!

Politecnico di Torino Governing Board established that you have to define a proposal of Learning Agreement including at least 18 credits/ECTS per semester from the Degree Course of application.

This decision involves only the selection of courses; final project credits are excluded from the requirement of having in the Learning Agreement 18 credits of the main Degree Course.

As you are invited to attend at PoliTO 20/30 credits per semester, there is still the possibility to choose some courses from other majors than the one of application. The remaining courses can be selected from the study plans of both Bachelor and Master of Science levels.



Carefully verify if the Degree Course of application is the one of your interest (language of teaching included) as after the Step #2 it cannot be modified. In case it still needs to be changed contact us through the FAQ/Ticket section of your application form before starting Step #2.

Remember!

Courses that need a confirmation of attendance by the Engineering and Architecture Registrar's Offices:

- Architecture Ateliers/Design Studio
- Architecture Introductory Seminars
- Free ECTS credits (Crediti liberi) of Bachelor and Master of Science Degree Courses

Their effective availability of places will be verified by the Engineering and Architecture Registrar's Office when all the local students will have been registered. In September you could be asked to modify your choice and an equivalent alternative will be proposed you.



In case an equivalent alternative will be proposed you, it will be binding and cannot be changed during the opening window.

Learning Agreement Timeline

By July 25th	Learning Agreement definition
August	Summer Holidays
By September 5th	Approval by the PoliTO Academic Advisor ! After this approval the Learning Agreement cannot be modified until the opening window
After September 5th	Possible confirmation of attendance by the Engineering and Architecture Registrar's Offices
From September 20th to October 8th	Opening window for possible changes, only if necessary ! Only possible period for such changes. Late modifications won't be allowed

For those of you whose mobility is longer than 1 semester there will be another opening window for changes to the Learning Agreement for the Spring semester in February/March 2022

Signature on your Home University Learning Agreement

You can send a Ticket to the Incoming Mobility Office. Before asking for the signature, be sure that your PoliTO Learning Agreement is approved by your Academic Advisor!



The Learning Agreement of your Home University must correspond to your PoliTO Learning Agreement!

Next steps in September

Step #4: ENROLMENT@ PoliTO

Welcome Orientation Webinars:

- PoliTO tools
- Meet PoliTO Rector's Advisor for student mobility
- PoliTO Student's voice
- Meet ESN



Happy
holidays!!!!





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